

LS

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26 June 1970

MEMORANDUM FOR: EA/TR

SUBJECT : Weekly Activities Report

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1. I attended a presentation arranged by [REDACTED] DDS&T/ORD, on 22 June. [REDACTED] also attended. [REDACTED] a consultant in Education, demonstrated the SCORULE, a device to assist in decision making by minimizing subjectivity. It appears to have application in evaluating language proficiency test scores and in other areas in LS. We hope to examine the device in this light in the future.

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2. Messrs. [REDACTED] conferred with [REDACTED] WH Division, regarding Portuguese language training. We discussed the quality of our training vis-a-vis [REDACTED]

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3. The LS Faculty elected their new representatives to the Faculty Advisory Committee during the past week. The new representatives are:

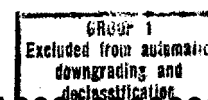
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Mr. [REDACTED]	-- Chinese Department
Mrs. [REDACTED]	-- Germanic Languages Department
Mrs. [REDACTED]	-- SE & ME Languages Department
Mrs. [REDACTED]	-- Romance Languages Department
Mrs. [REDACTED]	-- EE & Slavic Languages Department

The outgoing Committee gave their final report yesterday afternoon and they expressed their appreciation for the opportunity to serve in the Committee. We reciprocated by telling them how valuable we feel this Committee is to good working relations in the School.

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4. Last Tuesday evening, [REDACTED], Chief of our Portuguese faculty, delivered a two-hour audio-visual presentation on the Systems Approach in Instructional Design to the Educational Psychology class at the Graduate School, USDA. The presentation covered all relevant topics: the formulation of performance objectives, the analyses of functions and components, the distribution of functions among components, scheduling the training and the testing of the system, installation and quality control.



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5. Last March the Portuguese Department took the initial steps required to generate job-related linguistic objectives for personnel from the Special Project Division (SPD) of the Office of Communications. Three students are now engaged in full-time language training seeking to attain those objectives. More recently, on 19 June, in conversations with William [REDACTED] Officer in Charge in the field, [REDACTED] was able to validate those objectives in terms of initial on-the-job requirements. Further steps are being taken to develop more specific objectives and a specific methodology geared to their attainment. Mr. [REDACTED] said that he had already initiated action to furnish us with appropriate and representative on-the-job materials to be used in the training program.

6. Our two week summer break runs 29 June through 10 July. No classes will be conducted during this period which is designed to give both faculty and students a formal time to take leave during the summer. Some students will remain in attendance at the Language School on self-study programs. Those of the faculty who remain will work on materials projects that they do not otherwise have time for during the regular school year.

7. Personnel Notes

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a. [REDACTED] leave for Europe tonight for four weeks to conduct [REDACTED] and several of its bases.

b. We expect Mr. [REDACTED], a new Lao instructor, to report for duty on Monday, 29 June. FE Division has been working for about six months on getting his visa and work status squared away.

8. Language School Statistics

Students and Classes as of 26 June 1970:

<u>Students</u>	<u>Classes</u>
Full-time - 58	Full-time - 31
Part-time - 84 (44 Hqs.)	Part-time - 38 (10 Hqs.)

Language laboratory hours for the week of 15 - 19 June 1970:

Language School	- 127
Headquarters	- 64

Twenty - six language proficiency test were given during the week of 15 - 19 June 1970.

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25X1A2g 9. [REDACTED] has been conducting a course in remedial written

[REDACTED]
total of 19 students, and the course is one hour a day for each class. We now plan a total of twelve one-hour sessions for each class, which will run through 2 July. The problem is complicated by the fact that available textbooks give only the most cursory treatment to some of the major problems for Chinese speakers, such as the use of "a" and "the" in English. In effect, the course is being given without a text, but it is being well received and seems to be of significant value to the trainees.

[REDACTED] 25X1A9a

Chief, Language School